

## DAILY CHECK LIST - FORK TRUCKS

ID/Model #:	Date	Date	Date	Date	Date
Hour Meter:					
Walk around. Note condition of: Forks; Back Rest; Tires; Overhead Guards; Mast Assembly; Hydraulics; Lift Chains; Rollers; LPG Tank, Hoses, Locator Pin (If applicable)					
Start Truck					
Raise Mast-full height-Then lower					
Tilt Boom-full forward, full back					
Reverse - Stop - Forward - Stop					
Set Parking Brake-Place in forward, Check for creep					
Check floor for Oil/Hydraulic leaks					
Check Lights (If applicable)					
Check Fire Extinguisher					
Check Horn					
<b>O.K. FOR USE - <u>NO</u> EXCEPTIONS</b>					
<b>O.K. FOR USE - <u>NON HAZARDOUS</u> EXCEPTIONS</b>					
1.					
2.					
3.					
<b><u>REMOVE FROM SERVICE - GIVE KEY TO MAINTENANCE</u></b> <b>HAZARDS:</b>					
1.					
2.					
3.					

**Note:** Initials are required for verification of each item. Inspections are to be conducted at start of each shift and returned to Supervisor/Office prior to operation.